



Re: The new and soon-to-be-made-operational security system at THE LIONS

(In order to receive Fobs and Garage remotes for the new security system, you must complete this form and return it in a timely fashion!)

It is **mandatory*** that you complete this form **(SIDE #1)** in order to receive Garage Remotes and Fobs for the new security system. Electronically access controlled doors at THE LIONS will require new Garage Remotes and/or new Fobs.

[The Strata Property Act (. . . the law . . .) requires that THE LIONS maintain an up-to-date directory of non-resident owners, resident owners and tenants at THE LIONS. We request that you complete this form **(SIDE #1)** with current, accurate and complete information. Please return it, completed, to a Concierge or the Resident Manager not later than **November 15, 2009**. Please read the terms and conditions on the back of this form **(SIDE #2)**.

SUITE NUMBER: _____ (Including tower . . . East or West)

FOB NUMBER(S) AND BATCH NUMBER(S): (s) _____ (b) _____ / (s) _____ (b) _____ / (s) _____ (b) _____
[1] Only for fobs already in possession (Can be located on the fob itself, (s) serial number = 5 digits, (b) batch number = 2 digits)

GARAGE REMOTE NUMBER(S): _____
[2] Only for garage remotes already in possession (Can be located on the Garage Remote itself or on the inside of the housing)

OWNERS NAME & contact address _____
[3] Must be completed by Owner(s)

_____ **Phone(s):** _____ **E-mail:** _____

AGENTS NAME & contact address: _____
[4] Must be completed by Owner(s) or authorized Agent(s)

_____ **Phone(s):** _____ **E-mail:** _____

EMERGENCY CONTACT(S) Name(s): 1. _____ 2. _____
[5] Must be completed by non-resident Owners or by authorized Agent(s)
Completion by owners is strongly advised.

_____ **Phone(s):** 1. _____ 2. _____

OCCUPANT(S) NAME(S) . . . including resident owners

[6] Resident Owners, please complete Section [3], as well as Section [6]

1. _____ 2. _____

3. _____ 4. _____ 5. _____

HOME PHONE NO(S): _____ CELL PHONE NO(S): _____

WORK PHONE NO(S): _____ E-MAIL ADDRESS(S): _____

LICENCE PLATE NUMBER(S) OF OCCUPYING VEHICLES(S): _____

EMERGENCY CONTACT(S) Name(s): _____

PHONE NO(S): _____

IMPORTANT!

* If the form on **SIDE #1** is not completed and returned to Management, **you will not** receive replacement Fobs or Garage Remote(s). Once the new security system is activated your old Fobs and Garage Remote Controls will not work. **You will be notified when your old Fob(s) and Garage remote(s) will be deactivated, through building postings.**

The new Fobs and Garage Remote Controls will be issued to **Owners and Authorized Agents only** upon receiving by Management of this completed Security Credential Information Sheet (**SIDE #1**).

Each suite (strata lot) will receive complementary proximiters (2 key Fob) plus Garage Remote Control(s) according to the number of parking stalls associated with the suite. The new Garage Remote Controls will have an embedded Fob. Therefore, each Garage Remote represents two security functions, that of one Garage Remote Control and of one Fob combined in a the single unit.

Each suite (strata lot) will be entitled to a **maximum of key Fobs** as per the allowed **maximum number of occupants** in a strata lot (suite), as mandated by **the bylaws* of THE LIONS.**

**BYLAW 1. D: The maximum number of persons residing in a strata lot shall not at any time exceed two (2) for a studio unit, three (3) for a one-bedroom unit, four (4) for a two-bedroom unit and five (5) for a three-bedroom unit.*

A If you are an Owner: Please make sure that you complete the **Security Credential Information Sheet (SIDE #1)** and return it to Management in a timely fashion. Please make sure that you communicate to your tenant(s) that they will not be able to obtain Fobs or Garage remotes for the new security system. The new security Fobs and Garage Remotes will be given to **owners and authorized agents only!**

B If you are an Agent: Please make sure that you submit proof of authorization, signed by the strata lot owner, authorizing **you**, to receive the new security credentials. You **will not be receiving** Fobs or Garage Remotes for the new security system if you do not provide a written and signed authorization of the strata lot owner. The letter of authorization has to be signed by the owner and include up to date telephone numbers of the owner(s). A copy of an existing contract can be submitted as proof of authorization. Agents will have to present valid government ID when receiving the fobs and garage remotes.

C If you are a Tenant: Please contact the suite (strata lot) owner or authorized agent in a timely fashion to inform them that you require a key Fob(s) or Garage Remote Control(s). **Management is not authorized to issue Fobs or Garage Remote Controls to tenants. This is not open to negotiation!** You will receive the key Fobs and Garage Remote Controls from the owners or authorized agents only.